

NMF October
2027

Step by Step Promotions FESTIVAL OF ARTS & CRAFTS

Application

Northwestern Medicine Field - Yellowstone Music Garden

Location: Northwestern Medicine Field
Yellowstone Music Garden
43w002 Cherry Ln
Geneva, IL 60134

Date: October 22 & 23, 2027

Time: Sat. 10:00am - 4:00pm
Sun. 10:00am - 4:00pm

Set up Time: Fri. 9:00am - 6:00pm
Sat. 5:00am - 9:30am

Booth Fee: \$200 10x10 space - This show is OUTDOORS
Optional add-on: - Electricity - \$25.00

Payment: Check payable to "STEP BY STEP PROMOTIONS"

Checks can be postdated 2 months prior to show

Credit cards are only accepted if applying online through BoothCentral.com

**** Separate checks for each show please**

**** \$20 charge for all bounced checks**

Please Print and Fill Out Completely

Name: _____ **Phone#** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Company: _____ **Email:** _____

IL Sales Tax # _____ **-** _____ **License Plate (required):** _____ **Trailer: Yes or No**

Website/Social Media/Etsy: _____

Detailed Description of Arts and Crafts (can continue on back): _____

10 x 10 SPACE **\$200.00** how many _____ amount \$ _____
ELECTRICITY **\$25.00** ☐ YES or ☐ NO amount \$ _____
(exhibitors must supply their own electric cords)

TOTAL \$ _____

**Send check, 3 photos,
signed application and
self-addressed stamped envelope to:**

STEP BY STEP PROMOTIONS

PO Box 8119

Bartlett, IL 60103-4265

Photographs: ☐ Enclosed or ☐ On File

For Office Use

Date PM _____

Date AP _____

Paid _____

Posted _____

Check _____

Call (847) 301-8543 or email StepbyPromotions@gmail.com with any questions or concerns

The applicant agrees to comply with all of the following conditions by filling out the application above and signing below.

- I understand the CANCELLATION POLICY: Full refund up to 61 days prior to the show. No refund within 60 days of the show.
- I will display and sell only handcrafted items and only in the media described above. Any items not meeting these requirements can and will be removed by craft fair organizers without any refund of my booth fees. You may also be asked to leave the show.
- I understand I must check in by 8:00am on Saturday or my space will be forfeited.
- I agree to be set up by show time and remain open until the show ends. Anyone breaking down early will not be invited back.
- I will notify the show coordinator in advance if I am unable to participate in the show. (by phone if week of the show)
- By participating in this show you hereby agree to hold harmless Step By Step Promotions Inc., its officers, Lake County Fairgrounds Association and its officers for any and all liability to persons or property.
- I approve my photos to be used for publicity purposes if needed

Signature _____ **Date** _____