

Step by Step Promotions FESTIVAL OF ARTS & CRAFTS

Application

Lake County Fairgrounds

Location: Lake County Fairgrounds
1060 E Peterson Rd
Grayslake, IL 60030

Date: November 26, 27 & 28, 2027

Time: Fri. 2:00pm - 7:00pm
Sat. 9:00am - 4:00pm
Sun. 10:00am - 4:00pm

Set up Time: Fri. 8:00am - 1:30pm
** Trailers only may start at 7am

Booth Fee: \$285.00 per 10x10 space - This show is INDOORS
\$427.50 per 10X15 space (availability limited)
Optional add-ons: - Tables (8ft banquet) - \$15.00 each
- Electricity - \$35.00

Payment: Check payable to "STEP BY STEP PROMOTIONS"
Checks can be postdated 2 months prior to show
Credit cards are only accepted if applying online through BoothCentral.com
**** Separate checks for each show please.**
**** \$20 charge for all bounced checks**

Please Print and Fill Out Completely

Name: _____ **Phone#** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Company: _____ **Email:** _____

IL Sales Tax # _____ **-** _____ **License Plate (required):** _____ **Trailer: Yes or No**

Website/Social Media/Etsy: _____

Detailed Description of Arts and Crafts (can continue on back): _____

10 x 10 SPACE	\$285.00	how many _____	amount \$ _____	Send check, 3 photos, signed application and self-addressed stamped envelope to: STEP BY STEP PROMOTIONS PO Box 8119 Bartlett, IL 60103-4265	For Office Use Date PM _____ Date AP _____ Paid _____ Posted _____ Check _____
10 x 15 SPACE	\$427.50	how many _____	amount \$ _____		
TABLES	\$15.00	how many _____	amount \$ _____		
ELECTRICITY	\$35.00	[] YES or [] NO	amount \$ _____		
(exhibitors must supply their own electric cords)			TOTAL \$ _____		
Photographs: [] Enclosed or [] On File					

Call (847) 301-8543 or email StepbyPromotions@gmail.com with any questions or concerns

The applicant agrees to comply with all of the following conditions by filling out the application above and signing below.

- I understand the CANCELLATION POLICY: Full refund up to 61 days prior to the show. No refund within 60 days of the show.
- I will display and sell only handcrafted items and only in the media described above. Any items not meeting these requirements can and will be removed by craft fair organizers without any refund of my booth fees. You may also be asked to leave the show.
- I understand I must check in by 12:30pm on Friday or my space will be forfeited.
- I agree to be set up by show time and remain open until the show ends. Anyone breaking down early will not be invited back.
- I will notify the show coordinator in advance if I am unable to participate in the show. (by phone if week of the show)
- By participating in this show you hereby agree to hold harmless Step By Step Promotions Inc., its officers, Lake County Fairgrounds Association and its officers for any and all liability to persons or property.
- I approve my photos to be used for publicity purposes if needed

Signature _____ **Date** _____